



MINUTES OF GRACE UNITED METHODIST CHURCH GOVERNING COUNCIL

Meeting Date: Monday, April 8, 2019, at 6:30 p.m. at Grace Methodist Church, Rm. 136-137

MEMBERS: April Shaffer, Tara Perry, Geno Sharp, Sonya Durrwachter, Pastor Jason Fry, Nick Cecava, Nick Black, Chad Burkhart, Carolyn Scheible, Kelly Whatley, Judy Macek and Mick Machen

ABSENT: Dennis DeReese, Pastor Rebekah Rochte (Staff)

ALSO PRESENT: Cathy Chaloupka (Staff), Karen Denson (CPA), Margaret Van Blarcum and Ted Van Blarcum

AGENDA ITEM 1: On Monday, April 8, 2019, the Grace UMC Governing Council met at Grace UMC in Room 136-137 at 6:34 p.m.

AGENDA ITEM 2: Pastor Jason Fry opened the meeting with scripture from Philippians 1:3-11. He also informed the Council that he was grateful to our congregation for embracing and welcoming him and Joan and although it was going to be hard to leave, it was nice to be leaving a place in a good way. After the devotional, he led us in a prayer of blessing on our congregation.

Before AGENDA ITEM 3 was discussed, Nick Cecava asked if there were any other items not on the agenda that needed attention. Tara Perry asked about trimming of the shrubbery around the church. Chad suggested a workday on April 27, 2019, and after the workday, he would get a quote on maintaining flower beds. April Shaffer brought up the panic buttons for the ushers. In case of an emergency, hold the button for 2 seconds. The police and sheriff will respond.

AGENDA ITEM 3: Review of 2017 Grace UMC Financial Audit — Karen Denson, CPA: Karen Denson gave her report to the Council on her findings regarding the 2017 audit. Nick Cecava thanked Karen for her assistance in this matter. Carolyn Scheible made a motion to approve the 2017 audit. Geno Sharp seconded. Motion carried.

AGENDA ITEM 4:

Approval of Minutes from January 22, 2019 Governing Council Meeting. Pastor Jason had one correction. Agenda Item 7 (a) should read as follows: "Review/Approve update for conflicts of interest. Language is already in Guiding Principles, so no action needed." Chad Burkhart moved that the minutes be approved with changes by Pastor Jason to 7(a). Sonya Durrwachter seconded. Motion carried.

AGENDA ITEM 5: Consent Agenda Items

*7:11 p.m. Council stopped and repeated the Breakthrough Prayer

- a. Budget report and Financials update: Pastor Jason Fry went over the budget report and gave an update of the financials. He had some concerns about the February report regarding both income and spending, but the March report is better, especially regarding income, but April financials should be good with Easter coming up. He discussed ways for cutting spending, i.e. using money in escrow accounts to fund some things. We have had some unexpected expenditures which will be discussed by Chad Burkhart. We did upgrades in sound equipment and some audio visuals are already paid for. Money was used from wedding funds, memorial money, etc. Capital Campaign principal is down to \$1,472,000. May 17, 2019 is the two-year mark for the Capital Campaign. There were no questions for Cathy Chaloupka.
- b. Trustee/Building/Property reports: Chad Burkhart reported that the water heater went out. Bid to replace was \$15,800.00. Chad ordered one (80 gallon) for \$3,500-\$4,000 using his contractor's discount and church will pay for it. He and his employees will install it. Discussion was had that Governing Council needs to have a reserve fund for replacing equipment. It was suggested that we draft letter to communicate to the congregation what our needs are and invite extra giving. Our maintenance budget at this time is \$30,000. To-date we have spent \$4,000. There was discussion on how maintenance budget works, inspections, preventative maintenance and the need to be prepared for emergency situations.
- c. Update on building foam insulation and emergency lighting issues: Chad Burkhart gave update report regarding fire retardant issue. We should receive a signed letter from architect this week, and the federal fire inspector is expected to sign off the first week in May 2019. Work is progressing nicely. Lighting Issues: Chad reported that we are in the process of changing out and installing emergency lights in the mall area. Some of it was obsolete when it was installed. Two of five exhaust fans have been replaced. Other lighting concerns will be addressed when we have the funds.

AGENDA ITEM 6: Review/Approve Parsonage sales plan and future date for called church conference. Pastor Jason reported that we need parsonage occupiable by early June 2019. We need to have proposal ready with 1) square footage 2) estimated cost of new parsonage, and 3) estimated cost of sale of existing parsonage. Proposal will be presented to church conference for vote. Once we get approval from congregation, then we can go ahead and purchase a parsonage.

CHURCH CONFERENCE SET FOR SUNDAY, APRIL 28, 2019 AT 6 PM IN WORSHIP CENTER

Schedule for preparing for church conference. In order to purchase new parsonage by 1st week in May, we need to: (1) Notify congregation this week of Church Conference (2) Send out notice 2 weeks before (3) Contact elder to preside over Charge Conference. Nick Cecava will make presentation. Pastor Jason will send e-mails and postcards to congregation and make announcement from the pulpit. Nick Black will get commitment letter from Robert Hoppe (Texas Methodist Foundation).

New Parsonage Committee: Geno Sharp, Judy Macek, Nick Black, and Chad Burkhart. Chad will invite Mia Taylor to be part of the committee

AGENDA ITEM 7: Executive Session: Staff Update (CLOSED)

AGENDA ITEM 8: Other Business:

- a. Pastor Jason's farewell/retirement event:
Sunday, June 2nd from 6:00pm — 8:00pm, River Hills Country Club
- b. Transition dates for pastor change: June 9th, Jason's last Sunday to preach
Pastor Mark's move-in dates June 17, 18 or 19
- c. Update on other ministries: No update on day care
- d. Next Meeting: Tuesday, August 6, 2019 at 6:00 p.m.
- e. Other Dates: Church Workday to trim shrubs — Saturday, April 27, 2019, time
TBA Church Conference: Sunday, April 28, 2019 at 6:00 p.m. in Worship
Center

AGENDA ITEMS 9 & 10: Pastor Jason closed the meeting with prayer. Meeting adjourned at 8:37 p.m.